

From: [Okpalaoka, Chinwe](#)
To: [Ahlqvist, Ola](#)
Cc: [Vankeerbergen, Bernadette](#)
Subject: Feedback on Freshman seminar proposal
Date: Monday, March 07, 2011 12:06:52 PM

Dear Dr. Ahlqvist,

Your freshman seminar proposal was reviewed last week and APPROVED with some contingencies. Please see details below. I encourage you to revise and return the proposal as soon as you can.

- **Needs faculty biography (see part 2 of Freshman Seminar Proposal instruction sheet)**
- **The information about class meeting x number of times for a certain length should be put on top of first page where the other class details are.**
- **Typo: top of first page: "Quarter, 2 of credits"**
- **Remove "Detail your expectations for:" under Course Policies. This is part of the template language.**
- **Assignments: Specific information about the expectations, length, and format of all assignments is required.**
- **How are the assignments going to be graded? How much of each assignment approximately will be accounted in the 80%**

Thanks,

Chinwe

Chinwe Okpalaoka, Ph.D

ASC Advising and Academic Services

The Ohio State University

154G Denney Hall

164 W. 17th Avenue

Columbus, OH 43210

614-292-4661

ascdiversityservices.osu.edu

<http://freshmanseminars.osu.edu/>

http://professionalpathways.osu.edu/seminars_courses

Adopt the pace of nature: her secret is patience. ~Ralph Waldo Emerson